

Affiliate Member of:



2023 ANNUAL REPORT

North Dartmouth
Outreach Resource
Centre Society

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E-mail: President_NDORC@hotmail.com
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OUR MISSION & VISION STATEMENTS

Our Mission

The mission of the Dartmouth Outreach Resource Centre is to assist struggling persons and families in our community achieve self-empowerment and self-sufficiency.

Our Vision

The staff and volunteers of the North Dartmouth Outreach Resource Centre will strive to be compassionate, understanding, and generous in our efforts to provide the highest level of service and support to our clients, within the resources available to the Society.

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THE YEAR IN NUMBERS

Average week in 2023



Households served



145 adults
70 children

Average week in 2022



Households served



104 adults
31 children

Busiest Day - Aug 23



Households served
9 new households



204 adults
111 children

Quietest Day - Jan 4



Households served
3 new households



80 adults
26 children



244 new households added in 2023
105 new households added in 2022



156 Christmas hampers and gift bags were given out



We spent \$40,263 on food and supplies in 2022
We spent \$32,377 on food and supplies in 2022



We had 29 volunteers

MEETING AGENDA

Agenda
Annual General Meeting (Hybrid)
Wednesday, March 27, 2024
11:00 AM

1. Welcome and opening remarks - Sam Schwartz
2. Devotional
3. Approval of the Agenda
4. Approval of the Minutes of the last Annual General Meeting (March 07, 2023)
5. Business Arising / Old Business
6. Reports:
 - a. Approval of the Financial Report - Lynn Loder
 - b. Approval of the Budget - Lynn Loder
 - c. Outreach Coordinator - Betty Kemp
 - d. President - Sam Schwartz
 - e. Christmas Hamper - Sam Schwartz
7. Election of Members, Officers, and Directors
8. Appointment of Auditor
9. Other Business
10. Next Annual General Meeting
11. Motion to Adjourn

Note: Meeting will be held in-person at Stairs Memorial United Church sanctuary. Live streaming via zoom will be provided for those who need alternate method of attendance.

I learned that some
family's don't get
and food is so much
money and big
family can't afford it.
[REDACTED]

Grade 2
Ms. [REDACTED] class

This journal entry of a Grade 2 newcomer after a visiting a food bank, gives us a clear raison d'être for our food bank.

MINUTES OF 2023 AGM

North Dartmouth Outreach Resource Centre
Annual General Meeting
Tuesday, March 7, 2023
In Person and Via Zoom

Welcome and opening remarks: by President, Sam Schwartz

Sam welcomed the groups both on-line and in person and thanked them for attending. Thanked Trevor Kolesar for providing the tech support. Thanked Shirley Hazen for her input in preparing the Annual Report. A minute of silence was observed in memory of Gordon MacAskill. Sam spoke of the assistance he received from Gordon and the fact that his family remarked that the foodbank was always of great interest to Gordon up to his last days.

1.0 Devotional Gordon McKeen

2.0 Approval of Agenda;

Motion #1 to approve agenda

Moved by Brigit Hurst 2nd, Rob Langan

Carried

3.0 Approval of Minutes from the last AGM March 7, 2022

Motion #2 Moved by Gerry Irwin 2nd by Betty MacNeil

Carried

4.0 Business arising/old business See Operations Report attached

5.0 Reports:

6.1 Financials Presented by Lynn Loder

Motion #3 to approve the financial statement.

moved by Lynn Loder 2nd by Betty MacNeil

Carried

6.2 Budget for 2023

Motion #4 to approve budget for 2023

Moved by Lynn Lodger 2nd Sandra Jamieson

Carried

6.3 Outreach Co-ordinator report- Betty Kemp – Attached

6.4 President's Report - Attached

6.5 Christmas Hamper Summary – Sam Schwartz – Attached

Motion #5 To accept all reports

Moved by Rob Langan 2nd by Betty MacNeil

Carried

7.0 Election of Members, Officers and Directors:

The following officers will continue for the next year:

Sam Schwartz, President; Lynn Loder Treasurer, Betty Kemp, Secretary. The vice-president's role will be filled by Gordon McKeen

Carl Day stepped down as a director after serving in that post for more than 25 years. NDORC appreciated his valuable service to the foodbank.

Rob Langan was accepted as a director (Community).

Gerry Irwin asked his affiliation to be changed from Community to Grace United Church

Motion #6 moved to accept officers and directors

Moved by Gerry Irwin 2nd by Betty MacNeil Carried

8.0 Appointment of Auditor:

Motion #7 to accept Sandra Jamieson as auditor

Moved by Gordon McKeen 2nd by Brigit Hurst Carried

9.0 Other business - None

Date of next Annual General Meeting: Last week of February or early March in 2024

10.0 Motion to adjourn Moved by Rob Lagan

X

Sam Schwatz
President

X

Betty Kemp
Secretary

- (a) Attachments: Reports presented at meeting: (the Annual Report Contains all the reports)
- (b) Meeting was held in-person at Stairs Memorial United Church sanctuary. Face masks and social distancing was observed. Live streaming via zoom was provided for those who needed an alternative method of attendance,

FINANCIAL STATEMENTS

Income and Expense Statements for Year Ended December 31, 2023

North Dartmouth Outreach Resource Centre

Income and Expense statement

Income	Actual Dec-23 12 months	Budget Dec-23 12 months	Actual Dec-22 12 months
Source			
HRM grant for renovations/cooler			\$ 2,954
Churches	\$ 15,262	\$ 15,000	\$ 15,178
FEED NS- gift cards			\$ 8,355
FEED NS	\$ 18,500	\$ 15,000	\$ 20,000
FEED NS delivery stipend			\$ 7,500
FEED NS cooler grant			\$ 2,000
Individual / Corporate / Community	\$ 12,850	\$ 11,000	\$ 11,303
Miscellaneous(interest)	\$ 1,434	\$ 250	\$ 245
Gift card donations	\$ 425		\$ 25
Donations in kind (receipts)	\$ 7,599	\$ 2,500	\$ 2,604
Total Income	<u>\$ 56,070</u>	<u>\$ 43,750</u>	<u>\$ 70,164</u>
Expense			
Food and supplies	\$ 40,263	\$ 40,000	\$ 32,377
External office supplies	\$ 1,064	\$ 500	\$ 464
Pest Control	\$ 1,158	\$ 1,200	\$ 88
Conference & Training		\$ 100	
Christmas project	\$ 1,054	\$ 1,500	\$ 1,503
Delivery stipend	\$ 3,800	\$ 6,650	\$ 850
Miscellaneous	\$ 30	\$ 250	\$ 256
Transportation	\$ 2,962	\$ 6,000	\$ 7,112
Membership	\$ 116	\$ 120	\$ 116
Operating costs (heat,light,etc)	\$ 4,000	\$ 4,000	\$ 3,600
Liability Insurance	\$ 1,942	\$ 2,000	\$ 1,925
Personal care items	\$ 1,686	\$ 1,000	\$ 812
Renovations/cooler	\$ 5,197	\$ 5,000	\$ 2,437
Stairs Discretionary Fund	\$ 430	\$ 500	\$ 325
Donation to Stairs United	\$ 500		
Inventory change	\$ (207)		
Gift cards	\$ 8,000		\$ (1,332)
Total Expense	<u>\$ 71,995</u>	<u>\$ 68,820</u>	<u>\$ 50,533</u>
Net Income/(Loss)	<u>\$ (15,925)</u>	<u>\$ (25,070)</u>	<u>\$ 19,631</u>

Balance Sheet as of December 31, 2023

North Dartmouth Outreach Resource Centre

Balance Sheet

	<u>Actual</u> <u>Dec</u>	<u>Actual</u> <u>Dec</u>
Assets	<u>2023</u>	<u>2022</u>
RBC Chequing account	\$ 9,672	\$ 15,782
Investments - GIC's	34,338	44,360
Gift Cards	275	675
	<u>44,285</u>	<u>60,817</u>
<u>Other Assets</u>		
Inventory- purchased goods	3,107	2,900
Freezers	2204	2204
Total Other Assets	<u>5311</u>	<u>5104</u>
TOTAL ASSETS	<u><u>\$ 49,596</u></u>	<u><u>\$ 65,921</u></u>
 <u>Liabilities</u>		
 <u>Liability Accounts</u>		
Deferred contributions- giftcards	\$ 275	\$ 675
Equity-beginning	\$ 65,246	\$ 45,615
Net Income	<u>-15,925</u>	<u>19,631</u>
Equity - ending	49321	65246
TOTAL LIABILITIES AND EQUITY	<u><u>\$ 49,596</u></u>	<u><u>\$ 65,921</u></u>

Budget for 2024

North Dartmouth Outreach Resource Centre

Budget 2024

Income

Source

	<u>2024</u> Budget 12 month	<u>2023</u> Actual 12 month	<u>2023</u> Budget 12 month
Churches	16,000	15,262	15,000
FEED NS		18,500	15000
Individual / Corp / Community	13,000	12,850	11,000
Miscellaneous	1500	1434	250
Gift card donations		425	
Donations in kind (receipts)	8,000	7599	2500
Total Income	\$ 38,500	\$ 56,070	\$ 43,750

Expense

Food and supplies	\$ 40,000	\$ 40,263	\$ 40,000
External office supplies	600	1064	500
Pest Control	1200	1158	1200
Conference & Training	100		100
Christmas project	1500	1054	1500
Delivery Stipend	2850	3800	6650
Miscellaneous	250	30	250
Transportation	1000	2962	6000
Membership	120	116	120
Operating costs (heat,lights,etc)	4000	4000	4000
Liability Insurance	2000	1942	2000
Stairs Discretionary Fund	500	430	500
Donation to Stairs United		500	
Personal care items	1700	1686	1000
Renovations		5197	5000
Inventory Change		-207	
Gift cards		8000	
Total Expense	\$ 55,820	\$ 71,995	\$ 68,820
Net Income/(Loss)	\$ (17,320)	\$ (15,925)	\$ (25,070)

AUDITOR'S REPORT

Auditors Report

I have reviewed the accompanying Balance Sheet and Statement of Income and Expenses of the North Dartmouth Outreach Resource Centre Society for the year ended December 31, 2023. These Documents were reviewed with reference to the Official bank statements and the Society's detailed records.

In my opinion, the accompanying statements present fairly the financial operations and recorded receipts and expenditures of the Society.

Date: March 13, 2024

Place: Dartmouth, NS

Signed

Sandra Jameson

Occupation: Retired

REPORT FROM OUTREACH RESOURCE

Coordinator Report

North Dartmouth Outreach Resource Centre
 Located at 44 Hester Street, Dartmouth, NS
 March 7, 2023

Outreach Report

The role of Outreach Co-ordinator is basically filled by Kevin Little, of the Public Good Society. Kevin attends the Foodbank each Wednesday morning to talk to and give support to those in need. He has a vast knowledge of the types of support required by the clients; such as contacts for housing, job opportunities, medical support etc. He is a reliable resource and can be counted on to follow-up with both clients and resources.

We also rely on Nova Scotia Health. On December 6th we had Janelle Richer and Ryan Singh from NS Health make direct connection with folks from North Dartmouth to help understand the needs of the community from a healthcare perspective. They plan to follow up in the future.

Betty Kemp

Public Good Society of Dartmouth Report

The Public Good Society of Dartmouth – Community Outreach Facilitator

Annual Report for 2023

For the 15th year I engaged clients who attended the NDORC (North Dartmouth Outreach Resource Centre) Food Bank. The context keeps changing; unemployment goes up and down, housing availability keeps decreasing, housing and food costs keep rising, community health challenges arise (COVID), the neighbourhood changes (see recent demographics as witnessed in a recent Dartmouth North service provider gathering). My practice remains: stand outside with clients till they can come inside, once inside move around the room, engage people, often familiar faces, introduce myself at announcement time, circulate more, make referrals and pass on information, sometimes arrange for coffee at a local Tim's, write down contact information for follow up...

My approach has been, continues to be, be open, be interested, be a listener, try to match the appropriate information to the need being expressed, follow up very quickly, stay in touch until the client has made it clear s/he/they are "fine for now", "I'll be in touch if I need more information". It is now obvious many new to Canada are arriving at places like foodbanks. This means, at times, talking with persons whose first language is not English, at other times talking with people who are not familiar with ISANS or NS Works, or other employment centres. I am learning every week. I took an

excellent all-day workshop at ISANS, on working with those new to Canada. One thing I picked up, trust is a huge issue, so remembering names, stories and being punctual and transparent are big pluses. I also now go to the North Grove after visiting with clients at the foodbank, they offer porridge and coffee, places to connect with clients from the area. Often I see others, like me, who have arrived from the NDORC on Wednesday at 9 am.

Every December I participate in the delivery of food hampers, efficiently organized by Sam. I enjoy this work, and I know many of the clients whom I meet with the hamper. I have worked with Betty and Sam now for many years, they are outstanding volunteers in every respect, I am grateful for their partnership. I am also thankful to the NDORC for providing me with the space and support to do the work I do. Thank you!

PRESIDENT'S REPORT

Operations Post Pandemic

The food bank operated without missing anytime during 2023. Operation during this time was possible due to our dedicated volunteers.

At 8:00am on Wednesdays we give out numbers to clients in the parking lot. They go to the sanctuary once they get the numbers. After the 8:30am announcements and prayer, clients go to the hall in batches of 20 at a time where they are seated before getting served.

After registration, clients pick up non-perishable food, vegetables, and fruit “grocery store” style. Once their pantry order is ready, the clients pickup their order and exit through the side door.

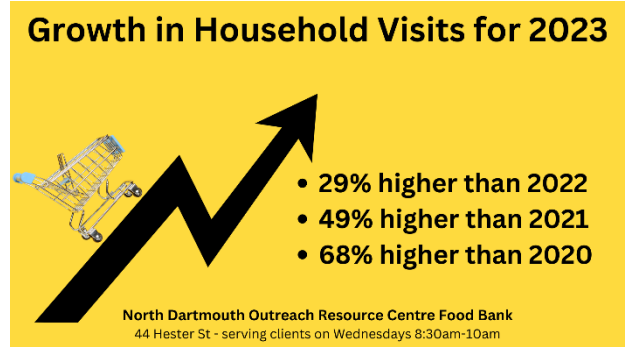
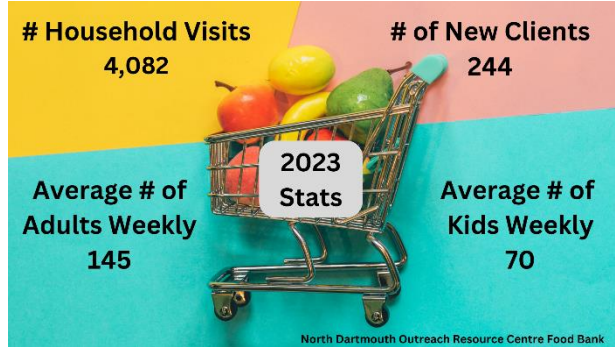




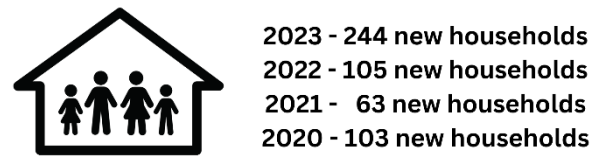
Pictures of some of our Tuesday and Wednesday volunteers

2023 Statistics

The infographics produced by our volunteer, Shirley Hazen, clearly shows the growth in client visits.



of New Household Clients Increasing



North Dartmouth Outreach Resource Centre Food Bank
44 Hester St - serving clients on Wednesdays 8:30am-10am

Client Numbers

In 2023, we had 4,082 household (client) visits which was an increase of 29% from 2022. This represented 7,250 adults and 3,543 children. The growth in the number of adults (39%) and children (122%) indicates that the household sizes have increased).

Other notable growth in 2023 was the number of new registrations. Many of the new registrations were newcomers with larger families.

The following monthly client visit chart was produced using our daily activity sheet records.

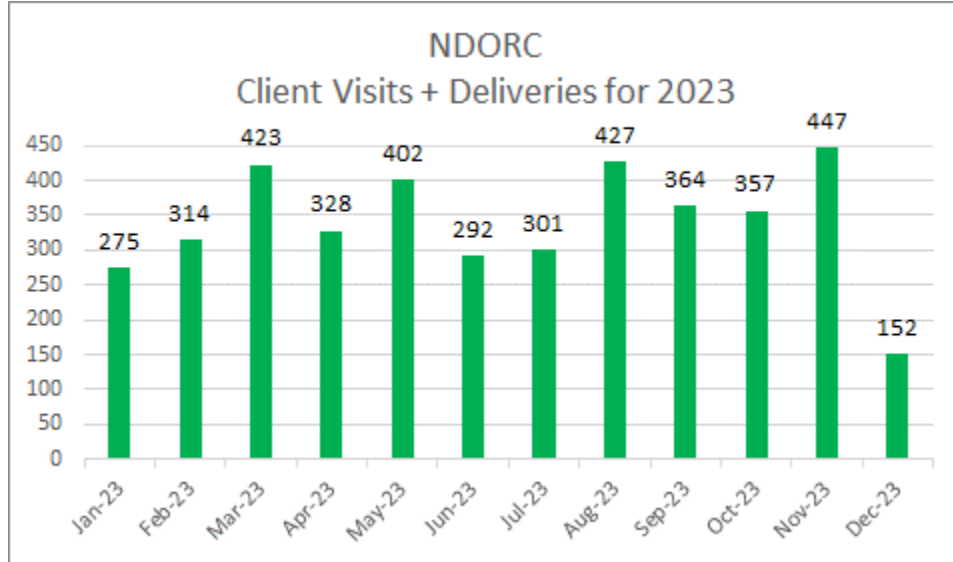


Chart #1: NDORC Monthly Client Visits for 2023 (including deliveries)

Note that December only includes 2 weeks of activities

The following heat map produced using Feed Nova Scotia Link2Feed data base shows geographic area served by NDORC in 2023.

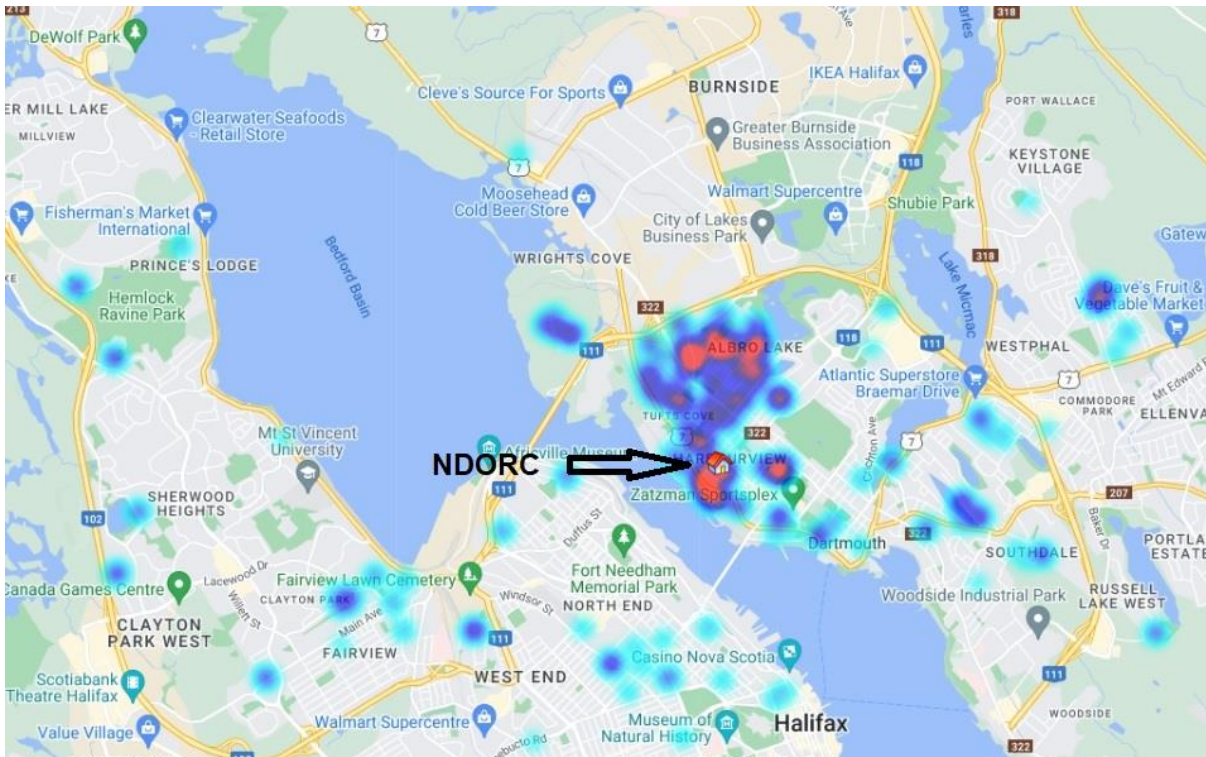


Chart #2: Heat Map for 2023

Food Supply

We send a weekly *Perishables and Frozen Food Request* to Feed Nova Scotia based on the status of our inventory and storage capacity. We get a weekly Feed Nova Scotia “invoice” on Mondays listing items that are being supplied to us on Tuesdays.

Our food purchases this year included vegetables (potatoes, carrots, and onions), coffee, tea, eggs, rice (bulk), toilet paper, 200 lb. of frozen protein, and canned non-perishable products. A large portion of our spending goes to our monthly purchase of canned products.

We asked clients if we were able to make purchases, what would they like. Based on their answers, we now distribute 4 laundry strips per household at the end of the month. The laundry strips are placed in an envelop for distribution. This is an efficient way to breakdown and distribute laundry detergent.



Picking up monthly non-perishables. If the order is too large for the van, Blair's trailer comes to the rescue



Laundry detergent strips

Thanks to Our Donors

We have been blessed with generous donors. We are grateful to Bluedrop whose charity softball tournament raised a sizeable amount for the Food Bank. We thank Ron Roache and his team for continued support with generous monetary donations and supply of books and jigsaw puzzles. Thanks to Barry Pierce who brings food supplies and provides monetary donations. Thanks to our supporting churches who support us with food items and with monetary donations. Some churches are now operating a food product of the month (such as cooking oil, peanut butter, breakfast cereal etc.) and we have found this helpful to support our basic offerings.



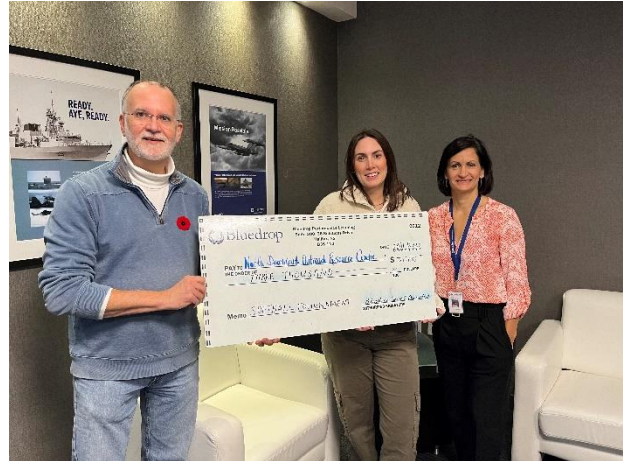
Paul Miller delivering donation from Port Wallis United Church



Doug Morash delivering donation from St. Andrew's Anglican Church



Gerry Irwin making one of his generous donations



Bluedrop donation to our food bank



Lynn Orton delivering donation from Holy Trinity Emmanuel Anglican Church



Example of Product of the month donation from Grace United Church

Deliveries

We continue to provide grocery deliveries to clients with mobility issues on a weekly basis. We increased our capacity from 6 to 16 clients with the help of Feed Nova Scotia's Delivery Stipend Program. We received \$7,500 this one-time funding from Feed Nova Scotia in August 2022. We have a balance of \$2,280 remaining for 2024. The stipend program will be reviewed once the budget is spent.

Our delivery service is posted in 211 and clients in need of food support delivery can call our food bank and leave a message. The messages are retrieved Monday evening and a delivery list is compiled. Our current capacity for delivery is 16 and we did not have occasion to exceed the limit in 2023.

Mike Mawhinney does deliveries on Tuesdays. Each client in our delivery list is called by phone on Tuesday morning to make sure they need a food package and make sure they will be home to receive the food package.

Transportation Program

Our taxi service to drive clients home after the food bank ended in April 2023 after reestablishing the van service. Over the 35-month period we provided the taxi service, we spent approximately \$17,000 in taxi chits. Chart #3 shows monthly taxi usage.

We re-established the van drive home program using the Public Good Society of Dartmouth van. Blair MacKinnon is our volunteer driver and Mark Hazen stands in for Blair. We have reduced our transportation cost substantially since van service. We provided about 780 rides home in 2023.

The van is a “stow & go” type where passenger seats fold down flush with the floor and can be used for transporting cargo. The van is great for picking groceries and we use it to pick up monthly non-perishable orders.

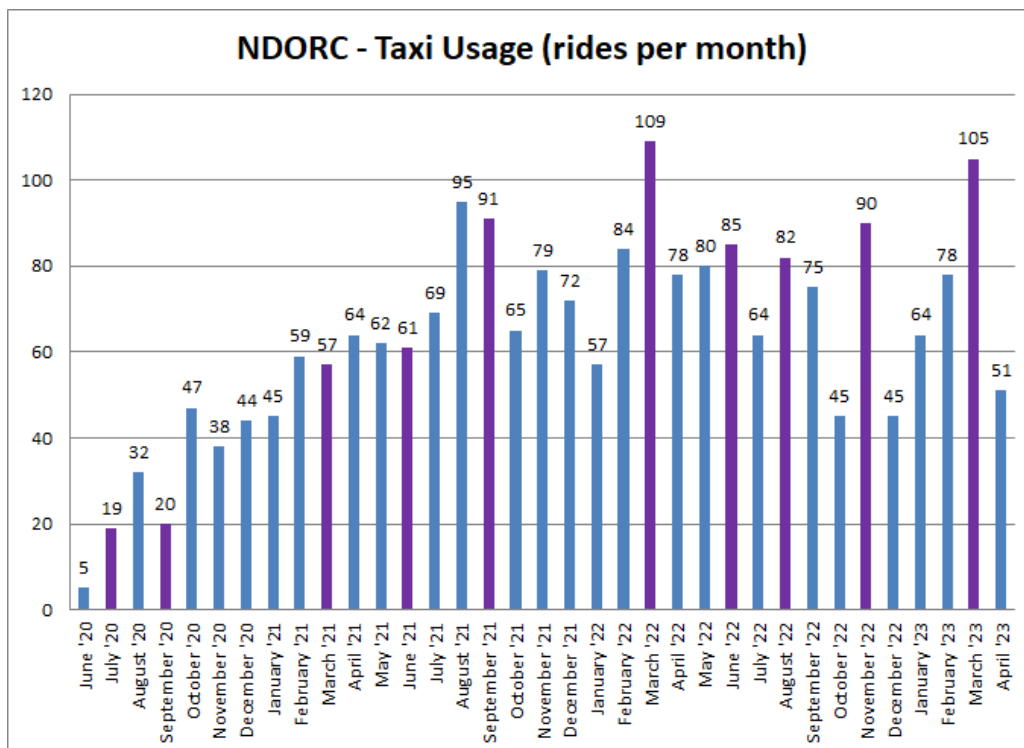


Chart #3: Taxi Usage by Clients (five-week months are in darker shade)



Van ready to drive clients home



Van loaded with monthly non-perishable order

Renovation Plans

Our volunteers are planning on “work party” to do some of the planned renovations. Our first goal is to remove the carpet in the area that is being used by the food bank and add shelves.

We now have a new efficient cooler replacing the old one which means we now have two coolers that are more efficient and reliable. We used HRM grant and Feed Nova Scotia Capacity grant to purchase the new unit.



Old Cooler



New Cooler

Food Safety Training

Our plans to put on this training workshop over the last two years was suspended due to the pandemic. Seven of our volunteers completed the Food Bank Canada's Safe Food Handling Workshop in March 2023. Thank you to Karen Casey from Feed Nova Scotia for leading the training.



Food Safety Training Workshop

Feed Nova Scotia AGM

I attended Feed Nova Scotia's AGM which was held on June 22 & June 23, 2023. I selected to attend concurrent session, *Ebb and Flow of Food Distribution*, where Feed Nova Scotia staff presented their approach to food distribution for members and the logistics of where their food comes from and how deliveries to members are made.

I toured the Feed Nova Scotia Warehouse at 67 Wright Ave., meeting the staff that run the warehouse and seeing the logistics behind their operation. I can now put faces to names in our weekly Perishables and Frozen Inquiry to Feed Nova Scotia.

I found the AGM a great opportunity to network with folks from other food banks in Nova Scotia and meet Feed Nova Scotia staff.

Communication and Social Media

Thanks to Shirley Hazen we have active Facebook page. Shirley posts pictures of volunteers, donors, and sneak peek of items available for Wednesday distribution. This is a great platform for not only our clients but to our donors and community at large.

We had three Newsletters, thanks Shirley for doing this. This great one pager that gives a snapshot on what is going on at our foodbank and what support we are looking for at any given time.

Our monthly client visits as recorded in our Daily Activity Sheets is translated into infographics which is shared with our supporting churches and via our Facebook page.

We have written articles in the *North Dartmouth Echo*, updating the community of our food bank operations. Thanks to Sylvia Anthony for providing space in this community newspaper.

Looking Forward to 2024

We will be renewing our membership with Feed Nova Scotia as we did in 2023.

We expect our client numbers to increase in 2024. Early indications from our January - February 2024 client numbers show a steep increase. Please see Chart #4. We will be working hard to see how we can best serve our clients during this challenging time.

The pandemic period changed all aspects of our operations; no longer are client numbers and food needs predictable, or supply chains stable for food purchases. We are seeing increasing number of clients who are newcomers with larger families and special dietary needs. We will need to explore how to increase our resources, financial and human to meet the new demand.

We need to move beyond operating on a tactical or week-to-week level to a strategic level to meet these challenges. This will require some tweaks to our structure and operations. We need to add additional capacity to food purchasing and think about improvement, including design for client food distribution within the footprint available in Stairs renovation plans. On a longer term, we will work towards adding the “social” element to clients on Wednesdays with serving coffee/tea and snacks.

Served in an Average Week (Jan-Feb) at NDORC Food Bank


	 Households	 Adults	 Children
2024	80	145	86
2023	74	128	58
2022	57	88	22

Chart #4: Client numbers for Jan. & Feb. 2024

Acknowledgement

Lynda Sitland and the others who keep our personal care items stocked for us to distribute to our clients.

Shirley Hazen who helped produce our impressive communication platforms and help with the layout of the annual report.

Betty Kemp and Mark Hazen who ran the food bank smoothly during my absence.

I am grateful for the donors, suppliers and of course our dedicated volunteers.

I acknowledge the support of:

- Feed Nova Scotia for support with food supplies and Christmas hampers
- Stairs Memorial United Church for providing building for our operation.
- Grace United Church, St. Andrews Anglican Church and Holy Trinity Emmanuel Anglican Church for their support
- Port Wallis United Church for their support
- Organizations and individuals who support us financially, with food donations, and provide personal care items for distribution to our clients.
- Public Good Society of Dartmouth for providing Kevin Little's services his navigation services to the clients and making the community van available to us.
- Last, but by no means least, our loyal volunteers who freely give their time to help pack food on Tuesdays and distribute food on Wednesdays.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sam Schwartz". The signature is written in a cursive style with a large initial 'S'.

Sam Schwartz, President

CHRISTMAS HAMPER 2023

This year our foodbank was assigned 160 households for Christmas Hamper support by Feed Nova Scotia. We supported 156 households in the North Dartmouth area. Four of the assigned household had either moved out of our area or could not be reached for delivery. We made 119 deliveries and had 37 pickups. Most of the deliveries were done on Tuesday December 12th with the help of 12 volunteer driver teams. Each team delivered between 9 to 11 households.

With large number of pickups, we had many hampers that were not picked up on the designated time. We contacted all those who did not pick up or who could not be reached to receive delivery and made multiple attempts to arrange pickup or delivery. The last delivery was made on December 20th.

We also distributed gift cards to households with children, one card per each child. Feed Nova Scotia provided these gift cards.



Volunteers making personal gift bags



Monday unloading and storing produce



Peter Comeau and Scouts packing vegetables



Volunteers adding protein unique to each address



Volunteers picking up hampers for delivery



Loading hampers in vehicles

Our many praises to the team of volunteers for their professionalism, timely assistance, and exceptional organizational skills. We could not have done this without their help.

Thanks goes to the following volunteer groups:

- volunteers who made phone calls days before our delivery which helped with smooth delivery on Tuesday.
- volunteers who sorted the personal gift items (both donated and purchased) and packed “His”, “Her’s” and “For Two” gift bags for each household.
- Volunteers who came on Monday, December 11th to unload the hampers and store them for packing.
- Volunteers who setup the tables and hamper boxes on Monday.
- Peter Comeau and his scout team who packed the boxes with vegetables on Monday evening.
- Our Tuesday volunteers who packed the boxes with turkey/chicken/gift bags unique to each household.
- Our volunteer drivers who picked up and safely delivered the hampers to the clients.
- Special thanks to members of the Canadian Progress Club - Halifax who help on Monday with packing and Tuesday with deliveries.

I would like to acknowledge our planning team: Betty Kemp, Mark Hazen, Cathy Spencer and Betty MacNeil whose input and guidance helped with the hamper delivery program during this pandemic year.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sam Schwartz". The signature is written in a cursive style with a large initial 'S' and a long horizontal stroke at the end.

Sam Schwartz, President

OFFICERS AND DIRECTORS

Officers and Directors Effective March 27, 2024

Officers

Sam Schwartz	President
Gordon McKeen	Vice President (acting)
Betty Kemp	Secretary
Lynn Loder	Treasurer

The Society shall appoint not less than 14 directors:

- Six (6) from among those appointed by Stairs Memorial United Church,
- Two (2) from among those appointed by Grace United Church,
- Two (2) from among those appointed by Holy Trinity Emmanuel Anglican Parish,
- Two (2) from among those appointed by St. Andrew's Anglican Parish, and,
- Two (2) from among community members.

Directors

	Name	Affiliation
1.	Sam Schwartz	Stairs Memorial United Church
2.	Betty Kemp	Stairs Memorial United Church
3.	Gordon McKeen	Stairs Memorial United Church
4.	Brigit Hurst	Stairs Memorial United Church
5.	Helen Carpenter	Stairs Memorial United Church
6.	Sandra Jamieson	Stairs Memorial United Church
7.	Mark Hazen	Grace United Church
8.	Lynn Loder	Grace United Church
9.	Betty MacNeil	Grace United Church
10.	Gerry Irwin	Grace United Church
11.	Sylvia Anthony	Holy Trinity Emmanuel Anglican Parish
12.	Lynn Orton	Holy Trinity Emmanuel Anglican Parish
13.	Tom Clarke	St. Andrews Anglican Parish
14.	David Kaiser	St. Andrews Anglican Parish
15.	Vacant	Community
16.	Vacant	Community

Respectively submitted,

Nominating Committee:

Betty Kemp
Gordon McKeen
Sam Schwartz

NDORC MEMBERSHIP LIST AS OF: MAR. 27, 2024

Membership of the Society consists of members appointed as follows:					
– not less than 25, appointed by the congregation of Stairs Memorial United Church,					
– not less than 5 appointed by the congregation of Grace United Church,					
– not less than 5 appointed by the congregation of Holy Trinity Emmanuel Anglican Parish,					
– not less than 5 appointed by the congregation of St. Andrew's Anglican Parish, and,					
– not less than 5 appointed by the Society from the community.					
Name	Affiliation	Phone	Expiry	Position	
1	Berkshire, Donna	Stairs Memorial United			Member
2	Brogan, Beth	Stairs Memorial United			Member
3	Burke, Rev. Kym	Stairs Memorial United			Member
4	Burns, Susan	Stairs Memorial United			Member
5	Carpenter, Helen	Stairs Memorial United			Director
6	Carter, Ron	Stairs Memorial United			Member
7	Day, Carl	Stairs Memorial United			Member
8	Day, Leigh	Stairs Memorial United			Member
9	Fraser, Bruce	Stairs Memorial United			Member
10	Fraser, Francie	Stairs Memorial United			Member
11	Gauthier, Cherry	Stairs Memorial United			Member
12	Gilroy, Annette	Stairs Memorial United			Member
13	Godfrey, Jack	Stairs Memorial United			Member
14	Godfrey, Shirley	Stairs Memorial United			Member
15	Hurst, Brigit	Stairs Memorial United			Director
16	Jamieson, Sandra	Stairs Memorial United			Director
17	Kemp, Betty	Stairs Memorial United			Secretary
18	Kolestar, Susan	Stairs Memorial United			Member
19	MacLean, Grant	Stairs Memorial United			Member
20	Manuel, Cheryl	Stairs Memorial United			Member
21	McKeen, Gordon	Stairs Memorial United			Vice President
22	Schwartz, Samuel	Stairs Memorial United			President
23	Sitland, Lynda	Stairs Memorial United			Member
24	Spicer, Carol	Stairs Memorial United			Member
25	Stevens, Gail	Stairs Memorial United			Member
26	Stirling, Carolyn	Stairs Memorial United			Member
27	Thornton, Joanne	Stairs Memorial United			Member
28	Baker-Hayward, Wanda	Grace United			Member
29	Dent, Ann	Grace United			Member
30	Forsyth, Susan	Grace United			Member
31	Fram, Rev. Stephen	Grace United			Member
32	Hazen, Mark	Grace United			Director
33	Hazen, Shirley	Grace United			Member
34	Irwin, Gerry	Grace United			Director
35	Loder, Lynn	Grace United			Treasurer

	Name	Affiliation	Phone	Expiry	Position
36	MacKinnon, Blair	Grace United			Member
37	MacKinnon, Lina	Grace United			Member
38	MacNeil, Betty	Grace United			Director
39	Spenser, Cathy	Grace United			Member
40	Anthony, Robert	Holy Trinity Emanuel Anglican			Member
41	Anthony, Sylvia	Holy Trinity Emanuel Anglican			Director
42	Lynn Orton	Holy Trinity Emanuel Anglican			Director
43	Marian Lucas-Jeffries	Holy Trinity Emanuel Anglican			Member
44	Clarke, Tom	St. Andrew's Anglican			Director
45	Kaiser, David	St. Andrew's Anglican			Director
46	Mason, Dawn	St. Andrew's Anglican			Member
47	Oickle, Bernice	St. Andrew's Anglican			Member
48	Doug Morash	St. Andrew's Anglican			Member
49	Mabena Comden	St. Andrew's Anglican			Member
50	Black, Rev. Charles	Community			Member
51	Black, Rob	Community			Member
52	Briers, David	Community			Member
53	Charlton, June	Community			Member
54	Cheryl Huestis	Community			Member
55	Chow, Jeanie	Community			Member
56	Christine Hatcher	Community			Member
57	Crosby, Bert	Community			Member
58	Hughes, Heather	Community			Member
59	Little, Rev. Kevin	Community			Member
60	Lowe, Brian	Community			Member
61	MacDonald, Shelley	Community			Member
62	MacKenzie, Ralph	Community			Member
63	Mawhinney, Mike	Community			Member
64	McLean, Bruce	Community			Member
65	Newbery, Terry	Community			Member
66	O'Hara, Glen	Community			Member
67	Pottle, Charlie	Community			Member
68	Richmond, Robert	Community			Member
69	Smithson, Jim	Community			Member
70	Snair, Heather	Community			Member
71					
72					