



# 2022 Annual Report

The Society for North Dartmouth Outreach  
Resource Centre

Member Agency of  
**feed**  
nova scotia

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# TABLE OF CONTENTS

THE YEAR IN NUMBERS _____	4
MEETING AGENDA _____	6
MINUTES OF 2022 AGM _____	7
FINANCIAL STATEMENTS _____	9
Income and Expense Statements _____	9
Balance Sheet _____	10
Budget 2023 _____	11
AUDITOR'S REPORT _____	12
REPORT FROM OUTREACH RESOURCE _____	13
Coordinator Report _____	13
Public Good Society of Dartmouth Report _____	13
PRESIDENT'S REPORT _____	15
Operations During the Pandemic _____	15
2022 Highlights _____	15
Client Numbers _____	17
Food Supply _____	19
Financial Position _____	19
Deliveries _____	19
Taxi Chit Program _____	19
Pest Control _____	20
Renovation Plans _____	20
Communication and Social Media _____	21
Updated the By-laws _____	21
Looking Forward to 2023 _____	21
Acknowledgement _____	22
CHRISTMAS HAMPER 2022 _____	24
OFFICERS AND DIRECTORS _____	27
NDORC MEMBERSHIP LIST AS OF: MAR. 07, 2023 _____	28

# THE YEAR IN NUMBERS

## Average week in 2022



Households served



104 adults  
31 children

## Average week in 2021



Households served



79 adults  
14 children

## Busiest Day - Nov. 17



Households served  
4 new households



150 adults  
68 children

## Quietest Day - March 2



Households served  
0 new households



69 adults  
10 children



150 new households added in 2022  
63 new households added in 2021



168 Christmas  
hampers and gift bags  
were given out



We spent \$32,377 on food and  
supplies in 2022  
We spent \$22,500 on food and  
supplies in 2021



We had 27 volunteers



# MEETING AGENDA

**Agenda**  
**Annual General Meeting**  
**Tuesday, March 07, 2023**  
**7:00 PM**

1. Welcome and opening remarks - Sam Schwartz
2. Devotional
3. Approval of the Agenda
4. Approval of the Minutes of the last Annual General Meeting (March 07, 2022)
5. Business Arising / Old Business
6. Reports:
  - a. Approval of the Financial Report - Lynn Loder
  - b. Approval of the Budget - Lynn Loder
  - c. Outreach Coordinator - Betty Kemp
  - d. President - Sam Schwartz
  - e. Christmas Hamper - Sam Schwartz
7. Approval of amended By-laws of NDORC
8. Election of Members, Officers and Directors
9. Appointment of Auditor
10. Other Business
11. Next Annual General Meeting
12. Motion to Adjourn

**Note:** Meeting will be held in-person at Stairs Memorial United Church sanctuary. Face masks and social distancing will be observed. Live streaming via zoom will be provided for those who need alternate method of attendance.

# MINUTES OF 2022 AGM

**Annual General Meeting  
The Society of North Dartmouth Outreach Resource Centre  
Monday, March 7, 2022  
In person and via Zoom**

**Attendees:**

Sam Schwartz	Betty Kemp	Trevor Kolesar
Lynn Loder	Sandra Jamieson	Brigit Hurst
Brian Lowe	Betty MacNeil	Robert Langan
Rev. Catherine MacDonald	Tom Clarke (Zoom)	Rev. Charles Black (Zoom)
Wanda Baker (Zoom)	Gerry Irwin (Zoom)	Rev. Steven Fram (Zoom)
Gordon MacAskill (Zoom)	David Kaiser (Zoom)	Rev. Kevin Little (Zoom)

**Regrets**

Sylvia Anthony	Gordon McKeen
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**1.0 Welcome and opening remarks:** by President, Sam Schwartz

Sam welcomed the groups both on-line and in person and thanked them for attending. Thanked Trevor Kolesar for providing the tech support. Thanked Shirley Hazen for her input in preparing the Annual Report. A minute of silence was observed for those members who have passed. Helen Gaetz and Ron Colpitts.

**2.0 Devotional** - Rev. Catherine.

**3.0 Approval of Agenda;**

**Motion #1** to approve agenda

Moved by Sandra Jamieson 2 <sup>nd</sup> , Rob Langan	Carried
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**4.0 Approval of Minutes from the last AGM** February 24, 2020

**Motion #2** to approve minutes

Moved by Betty MacNeil. by Brigit Hurst	.Carried
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**5.0 Business arising from minutes** - See 7.0

**6.0 Reports:**

**6.1 Financials Presented** by Lynn Loder

<b>Motion #3</b> moved by Lynn Loder	2 <sup>nd</sup> by Betty MacNeil	Carried
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**6.2 Budget for 2022**

**Motion #4** to approve budget for 2022

Moved by Lynn Lodger 2 <sup>nd</sup> Sandra Jamieson	Carried
--	---------

*Rev. Catherine reported that she was able to sell a few pieces of Old Country Roses dinnerware that was donated to the Foodbank. She raised \$250.00.*

6.3 President's Report - Attached

6.4 Outreach Co-Ordinator report- Betty Kemp – Attached

6.5 Public Good Society by Kevin Little – Attached

6.6 Christmas Hamper Summary – Sam Schwartz – Attached

**Motion #6** To accept all reports

Moved by Betty MacNeil 2<sup>nd</sup> by Brigit Hurst Carried

7.0 Approval of amended by-Laws of NDORC

**Motion #7** To accept amended by-laws

Moved by Sam Schwartz 2<sup>nd</sup>, Lynn Loder Carried

8.0 Election of Members, Officers and Directors:

The following officers will continue for the next year:

Sam Schwartz, President; Lynn Loder Treasurer, Betty Kemp, Secretary. The vice-president's role will be filled by Gordon McKeen

**Motion #8** moved to accept officers

Moved by Sandra Jamieson, 2<sup>nd</sup> by Brigit Hurst Carried

*Note: Sarah MacKay, Holy Trinity Emmanuel – resigned due to health issues*

9.0 Appointment of Auditor:

**Motion #9** to accept Sandra Jamieson as auditor

Moved by Betty MacNeil 2<sup>nd</sup> by Brigit Hurst Carried

10.0 Other business - None

11.0 Date of next Annual General Meeting: February/March 2023

12.0 Motion to adjourn Betty Kemp

13.0 Meeting adjourned at 8:01 p.m.

X

Sam Schwatz  
President

X

Betty Kemp  
Secretary

(a) Attachments: Reports presented at meeting: (the Annual Report Contains all the reports)



# FINANCIAL STATEMENTS

## Income and Expense Statements

### North Dartmouth Outreach Resource Centre

#### Income and Expense statement

Income	Source	Actual	Budget	Actual
		Dec-22 12 months	Dec-22 12 months	Dec-21 12 months
	HRM grant for renovations/cooler	\$ 2,954		
	Churches	15,178	\$ 16,800	\$ 16,821
	FEED NS- gift cards	7,680	5000	1,645
	FEED NS	20,000		7,600
	FEED NS delivery stipend	7,500		
	FEED NS cooler grant	2,000		
	Individual / Corporate / Community	11,303	11000	9,534
	Miscellaneous(interest)	245	250	245
	Gift card donations	25	500	150
	Donations in kind (receipts)	2,604	2680	2,644
	Total Income	<u>\$ 69,489</u>	<u>\$ 36,230</u>	<u>\$ 38,639</u>
Expense				
	Food and supplies	\$ 31,702	\$ 22,500	\$ 21,697
	External office supplies	464	500	646
	Pest Control	88	310	307
	Conference & Training		100	
	Christmas project	1503	1000	1213
	Delivery stipend	850		
	Miscellaneous	256	300	369
	Transportation	7112	6000	6,358
	Membership	116	120	116
	Operating costs (heat,light,etc)	3600	3600	3,600
	Liability Insurance	1925	1300	1236
	Personal care items	812		
	Renovations	2437		
	Stairs Discretionary Fund	325	500	500
	Inventory change	(1,332)		296
	Total Expense	<u>\$ 49,858</u>	<u>\$ 36,230</u>	<u>\$ 36,338</u>
	Net Income/(Loss)	<u>\$ 19,631</u>	<u>\$ -</u>	<u>\$ 2,301</u>

## Balance Sheet

### North Dartmouth Outreach Resource Centre

#### Balance Sheet

	<u>Actual</u> <u>Dec</u>	<u>Actual</u> <u>Dec</u>
<u>Assets</u>	<u>2022</u>	<u>2021</u>
RBC Chequing account	\$ 15,782	\$ 12,704
Investments - GIC's	44,360	29,139
Gift Cards	675	3355
	<u>60817</u>	<u>45198</u>
<u>Other Assets</u>		
Inventory- purchased goods	2,900	1,568
Freezers	2204	2204
Total Other Assets	<u>5104</u>	<u>3772</u>
TOTAL ASSETS	<u>\$ 65,921</u>	<u>\$ 48,970</u>
<u>Liabilities</u>		
<u>Liability Accounts</u>		
Deferred contributions- giftcards	\$ - 675	\$ 3,355
Equity-beginning	45,615	43,314
Net Income	<u>19,631</u>	<u>2,301</u>
Equity - ending	65246	45615
TOTAL LIABILITIES AND EQUITY	<u>\$ 65,921</u>	<u>\$ 48,970</u>

## Budget 2023

### North Dartmouth Outreach Resource Centre

#### Budget 2023

	<u>2023</u>	<u>2022</u>	<u>2022</u>
	Budget	Actual	Budget
Income	12 month	12 month	12 month
Source			
HRM Grant for renovations/cooler		2954	
Churches	15,000	15,178	16,800
FEED NS gift cards		7680	5000
FEED NS	15,000	20,000	
FEED NS Delivery stipend		7500	
FEED NS cooler grant		2000	
Individual / Corp / Community	11,000	11,303	11,000
Miscellaneous	250	245	250
Gift card donations		25	500
Donations in kind (receipts)	2500	2604	2680
Total Income	<u>\$ 43,750</u>	<u>\$ 69,489</u>	<u>\$ 36,230</u>

#### Expense

Food and supplies	\$ 40,000	\$ 31,702	\$ 22,500
External office supplies	500	464	500
Pest Control	1200	88	310
Conference & Training	100		100
Christmas project	1500	1503	1000
Delivery Stipend	6650	850	
Miscellaneous	250	256	300
Transportation	6000	7112	6000
Membership	120	116	120
Operating costs (heat,lights,etc)	4000	3600	3600
Liability Insurance	2000	1925	1300
Stairs Discretionary Fund	500	325	500
Personal care items	1000	812	
Renovations	5000	2437	
Inventory Change		-1332	
Total Expense	<u>\$ 68,820</u>	<u>\$ 49,858</u>	<u>\$ 36,230</u>
Net Income/(Loss)	<u>\$ (25,070)</u>	<u>\$ 19,631</u>	<u>\$ -</u>

# AUDITOR'S REPORT

## Auditors Report

I have reviewed the accompanying Balance Sheet and Statement of Income and Expenses of the North Dartmouth Outreach Resource Centre Society for the year ended December 31, 2022. These Documents were reviewed with reference to the Official bank statements and the Society's detailed records.

In my opinion, the accompanying statements present fairly the financial operations and recorded receipts and expenditures of the Society.

Date: February 20, 2023

Place: Dartmouth, NS

Signed Sandra Jamieson  
Occupation: Retired

# REPORT FROM OUTREACH RESOURCE

## Coordinator Report

North Dartmouth Outreach Resource Centre

Located at 44 Hester Street, Dartmouth, NS

AGM 2022

### Outreach Report

We continue to rely on Kevin Little of the Public Good Society to provide resources for the clients looking for help on many fronts: Housing, Health Resources and Job opportunities. Kevin is well received by the clients. One of his many resources is the Nova Scotia Works agency to help with resume writing and job searches.

Susan LeBlanc, MLA continues to lend a hand.

We have had the Community Health Team back for one morning, primarily performing Blood Pressure checks for the clients and diet advice for some health issues. The team will be back again now that Covid is less threatening.

We refer some clients to the minister who has some discretionary funds for emergency situations.

Betty Kemp

## Public Good Society of Dartmouth Report

### The Public Good Society of Dartmouth - Community Outreach Navigator

2022 felt almost “normal”, whatever that word means. What I mean is this, my presence at Dartmouth North and downtown Dartmouth foodbanks now is 100% in-person, meeting clients face-to-face, and even meeting some at coffee shops in the area. In pre-COVID times I would meet clients who needed a little “extra” time and privacy, be aware to listen without interruptions or distractions. But during COVID that form of interaction became problematic. Slowly, clients are asking for this type of meeting. I miss the Tim Horton’s by the bridge, it was my “go to” place to treat clients to a treat and a coffee. Now I take clients to Nena’s diner. It’s a great place, and I recommend it. I have had some very good conversations with clients there.

Some of the clients I met in 2022 were referred to the nearby NS Works at the Dartmouth Shopping Centre, where they met employment facilitators and later found work. That was satisfying for me and for our funders of the Connections that Work project that pay me my

part-time salary (since August 2008). I write a report at the end of every month (that's 175 reports and counting) for the Department of Community Services and another one (another 175 reports) for my non-profit Board at The Public Good Society of Dartmouth. In those reports I share how many clients found work as a result of my referrals and support. But just as satisfying are those clients I refer to services that lead to housing (or better housing), health care support and other services. Several times in 2022 I referred clients to the Nova Scotia Health Authority Wellness Navigator Gina Handley and she was able to connect the client to medical services or counseling. I NEVER over-promise, I tell clients the persons I name, write their phone numbers on my business cards, "might" be able to help. When I call the client and hear the agency did help them I am indebted to Gina for her expertise and skill. We are so fortunate to have Gina working for us.

One long-time client ran into some very challenging circumstances in 2022. She called me one morning in tears. She was living in another area of HRM, knew no one and wanted to know how to connect with resources there. I shared some phone numbers and names. The next Wednesday she called me back, she was doing better, feeling safe. She wanted me to seek out Sam and Betty and other volunteers, to let them know how much she missed them and valued them for the many years of support. I did that. That experience reminded me how much the care offered to others is never forgotten and carried with them wherever they go. To all the volunteers, know the difference you make, you will make.

I miss the "community" piece that once was clients sitting in the Hall, talking to one another (Tom Clarke was terrific at this inter-personal initiative) over a coffee and a day-old Tim's muffin. I know we are not "there" yet. But I do miss it. I had some great conversations with clients at those tables. Thanks again for all the work you do.

Sincerely, Kevin Little

PS One highlight of my 2022 Christmas was once again delivering food hampers at Stairs.



# PRESIDENT'S REPORT

## Operations During the Pandemic

The food bank operated without missing anytime during 2022. Operation during this time was possible due to dedicated number of volunteers. While the government covid protocols were relaxed, we maintained and followed our covid policies.

In the summer months, clients waited in the parking lot before entering the building 12 at a time to be served. In the fall, the clients came into the building and were seated in the church. Upon entering, they were screened and seated in the pews. After the 8:30 announcements and prayer, clients were sent to the hall in batches of twelve at a time where chairs are placed 2m apart. Once their order was ready, the client's picked their order and exited through the side door. Our protocol will continue to be reviewed on an ongoing basis as warranted.

## 2022 Highlights

Stairs Memorial Church provided the old Sunday School area for the food bank operation. This gave us the opportunity to look at "client choice" model for distribution. We launched this distribution model in February 2022. Clients get to pick non-perishable items and produce from client choice tables. This change has improved our operations efficiency in the following areas:

- Less setup and dismantle time during distribution on Wednesdays.
- Better knowledge of what is popular with clients.
- Clients bring their own bags therefore the need for us to stock reusable bags has been eliminated.
- Leave the church hall for other use when food bank is closed.

We added a wide selection of spices to the choice tables. These are very popular with our clients. The spices are replenished on weekly basis.

We also provided recipes using ingredients found on our choice tables. This is to make some slow-moving items such as lentils and canned beans more popular.

We added cooking oil to clients who request it. We break down bulk oil in to smaller jars and given out once every two weeks.



Launching 'Client Choice' distribution



Canned goods (pasta sauce, vegetables, soup), rice, and pasta



Vegetables, fruit, and breakfast cereal



Miscellaneous table (dry lentils, canned beans, etc.)



Spices along with recipes



Cooking oil





Sorting items from Feed Nova Scotia



Pre-packing pantry non-perishable



Breaking down food in the kitchen

## Client Numbers

In 2022 we had 3163 client visits which was an increase of 16% from 2021. Of these visits, 5217 were adults and 1566 were children. Since each client represents a household, we saw substantial increase in number of adults and number of children we serve per household (see *The Year in Numbers*).

The following monthly client visit chart was produced using our daily activity sheet records

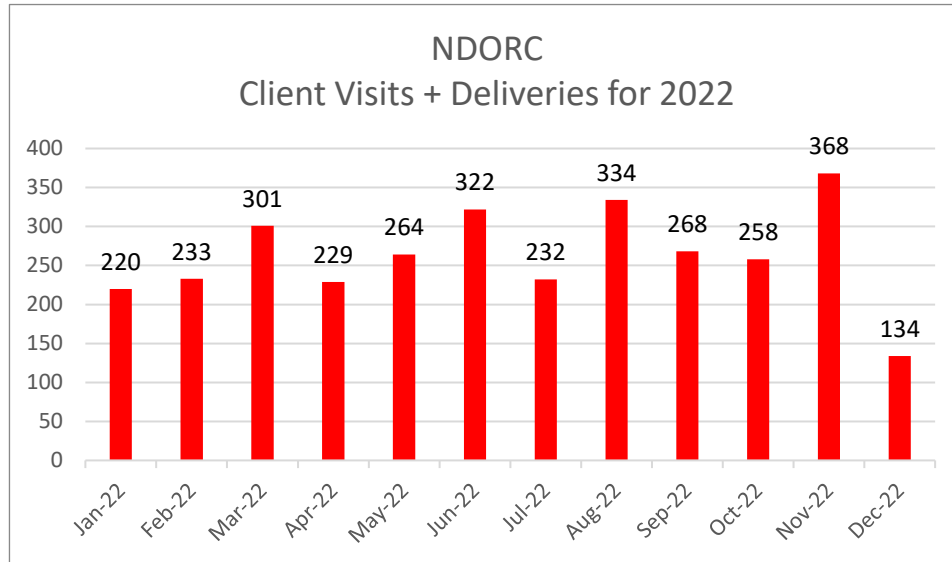


Chart #1: NDORC Monthly Client Visits for 2022 (including deliveries)

The following heat map produced using Feed Nova Scotia Link2Feed data base shows geographic area served by NDORC in 2022.

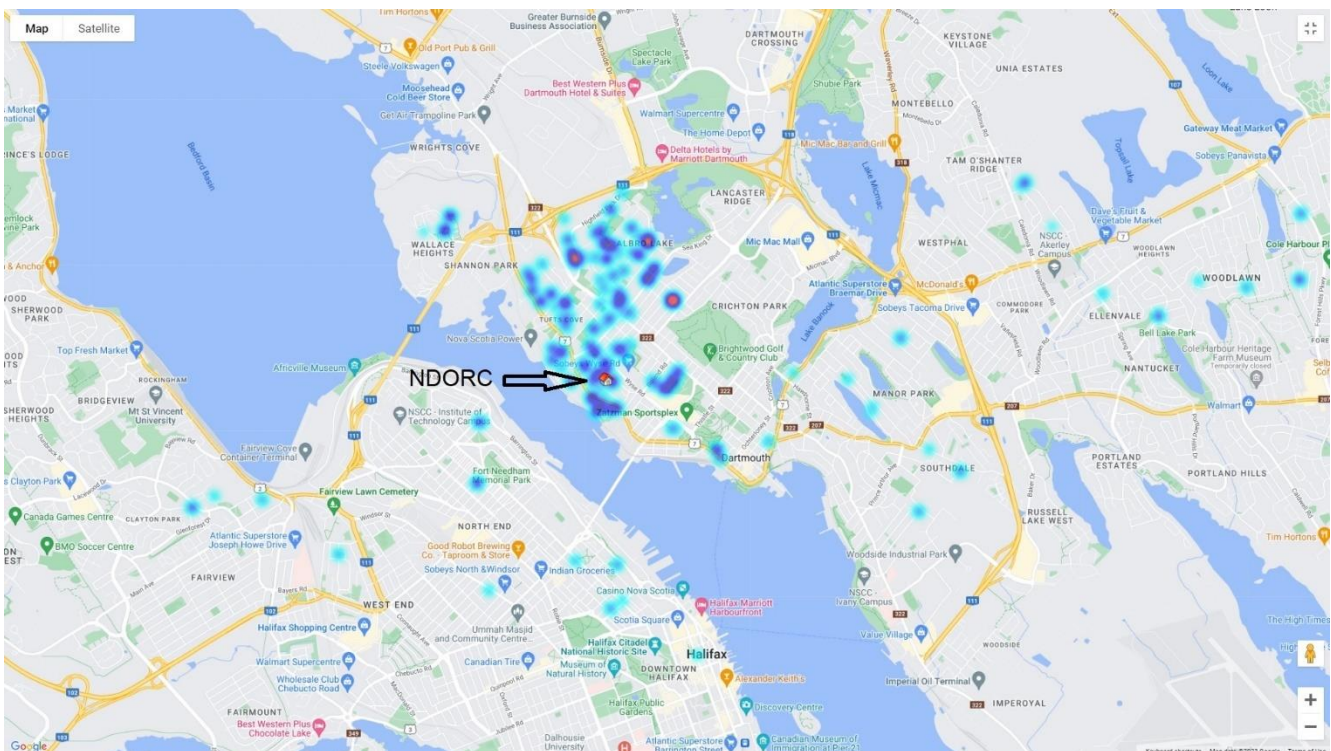


Chart #2: Heat Map for 2022

## Food Supply

We noticed that after government relaxing the COVID-19 restrictions, our Feed Nova Scotia supply quantity dropped with certain items. On the good side, we are getting fresh eggs and fresh milk on a more regular basis. We are purchasing cereals, fruit cups, granola bars and vegetables on a more regular basis to make up the short fall. This is in addition to our regular purchase of canned goods.

We send a weekly *Perishables and Frozen Food Request* to Feed Nova Scotia based on the status of our inventory and storage capacity. We get a weekly Feed Nova Scotia “invoice” on Mondays listing items that are being supplied to us on Tuesdays.

## Financial Position

Our income in 2022 increased by 81.6% from the previous year. This increase was mainly due to Government money that was channeled through Feed Nova Scotia, grant money (HRM & Feed Nova Scotia grants for cooler replacement) and Feed Nova Scotia’s Delivery Stipend Program. These are one time source of funding that may not be repeated. We have reflected this in our 2023 budget.

Our expense was about 39.5% over the budget. Food and Supplies and Transportation (Taxi Chit Program) accounted for most of it.

## Deliveries

We continue to provide grocery deliveries to clients with mobility issues on a weekly basis. Our capacity is 6 to 8 clients. As of August 2022, we joined Feed Nova Scotia’s Delivery Stipend Program to able to give the driver \$10 per delivery to all our deliveries over the regular deliveries. We received \$7,500 this one-time funding from Feed Nova Scotia. We have doubled our deliveries due to this program. The new delivery service is posted in 211 and clients in need of food support delivery can call our food bank and leave a message. The messages are retrieved Monday evening.

Mike Mawhinney does deliveries on Tuesdays. Each client in our delivery list is called by phone on Tuesday morning to make sure they need a food package and make sure they will be home to receive the food package.

## Taxi Chit Program

Our taxi service is working well. Chart # 3 shows the monthly taxi usage.

The Public Good Society of Dartmouth van is now available. We plan to re-establish van service in 2023, once we have enough volunteer drivers. The taxi service will be abandoned once the van service is in place.

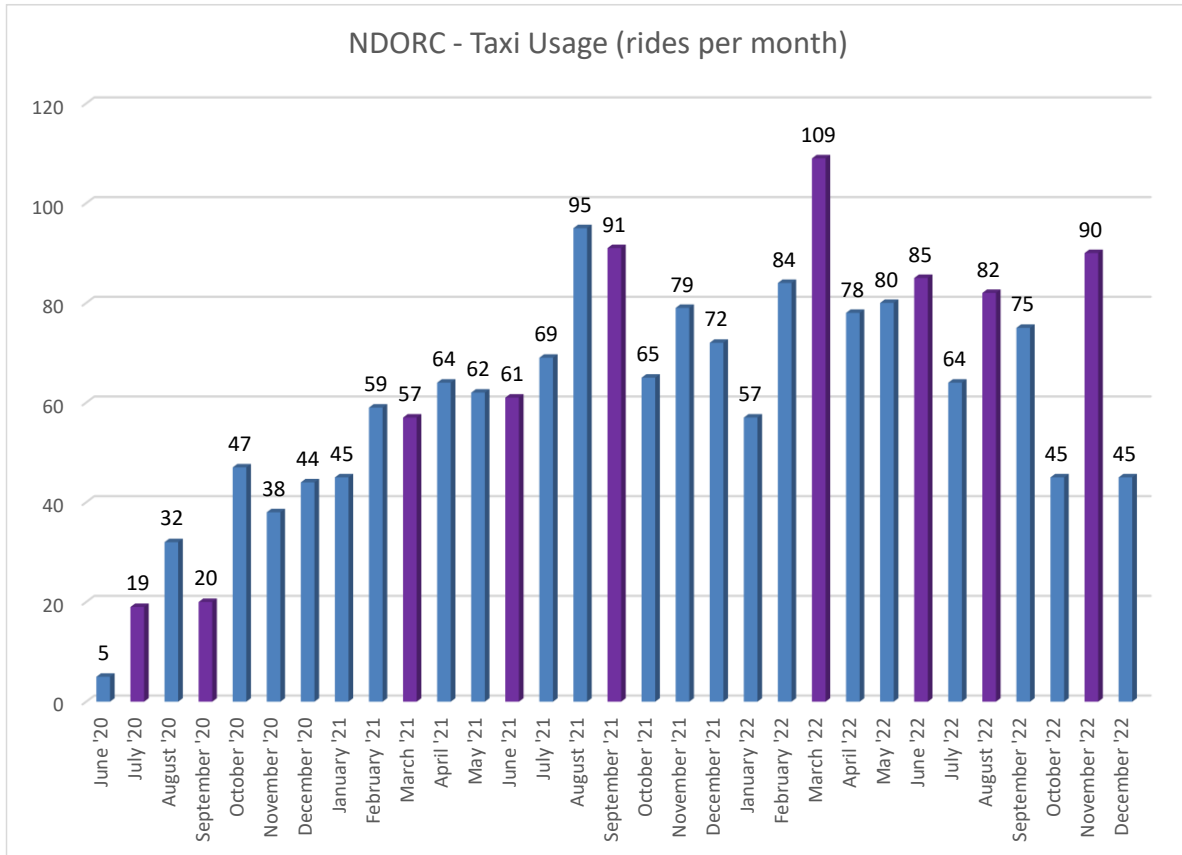


Chart #3: Taxi Usage by Clients (five-week months are in darker shade)

## Pest Control

We did not receive satisfactory service from our regular pest control company. They failed to make monthly site visits and to reply to our messages.

We selected a new company after getting competitive prices. We are getting better service from the new company.

## Renovation Plans

We received a funding of \$2,954 from HRM to purchase shelving for the new layout. Our application for \$25,000 from HRM for the renovation was turned down. As we are not the owner of the hall, our application under capital funding was not eligible for this grant.

Stairs Memorial Church has since made application through United Church's Hunter Fund and received \$15,000 for renovation. We also have a potential funding of \$5,000 from Regional Council 15 of the United Church. We will explore other funding sources to complete

the renovation plan. We owe a depth of gratitude to Rev. Catherine MacDonald who helped with the new floor plan and applied for all the grants received so far. Thanks go to Jim Bauld who organized a contractor to look at our floor plan and provide a budget estimate for the project.

We had another failure of Cooler #1 (newer of the two coolers) in 2022. The cooler was fixed by replacing the thermostat. Cooler #2 is in poor shape. The doors are hard to open and close and is covered with condensation. Due to its age, it is not practical to repair it.

HRM gave us the green light to repurpose the \$2,954 grant money towards replacement of the cooler. We applied and received capacity grant for \$2,000 from Feed Nova Scotia for cooler replacement. The money from both these sources should be sufficient to replace this cooler.

## **Communication and Social Media**

We are now in Facebook, thanks Shirley Hazen. Shirley posts pictures of volunteers, donors, and sneak peek of items available for Wednesday distribution. This is an exciting new platform for not only our clients but to our donors and community at large.

We had two Newsletters, thanks Shirley for doing this. This great one pager that gives a snapshot on what is going on at our foodbank and what support we are looking for.

## **Updated the By-laws**

Under United Church rules, NDORC falls under *Category 1: Supervised Incorporated Ministries*. In recent amendments to United Church policy, Supervised Incorporated Ministries need to meet certain requirements. The supervising Regional Council (Regional Council 15 in our case) will ensure we meet these requirements. At the request of the Regional Council, we amended our By-laws to include the new requirements.

The revised by-laws was approved at our 2022 AGM. It is now with the United Church for approval. Hopefully, we will get the approval without any further changes.

## **Looking Forward to 2023**

We will be renewing our membership with Feed Nova Scotia as we did in 2022.

One of our goals is to get some of our volunteers to take a safe food handling training course. We will have further discussions with Feed Nova Scotia to explore options for getting this training.



Food prices have increased substantially. We expect our client numbers to increase in 2023. Early indications from our January - February 2023 client numbers show a steep increase. Please see Chart #4. We will be working hard to see how we can best serve our clients during this challenging time.

We will re-establish the van service.

We will continue to work with Stairs Memorial Church to get the new floor plan put in place.

On a longer term, we will work towards adding the “social” element to clients on Wednesdays with serving coffee/tea and snacks.

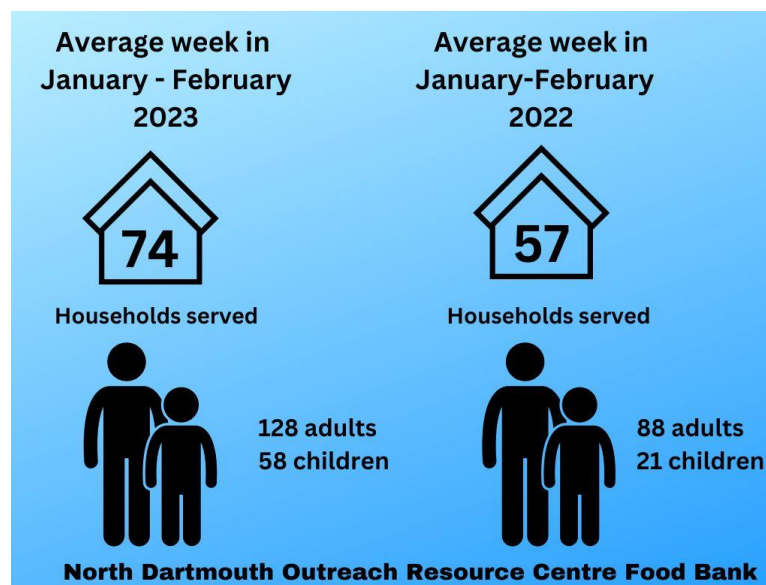


Chart #4: Client numbers for Jan. & Feb. 2023

## Acknowledgement

We could not have done our new food distribution plans without help from Rev. Catherine MacDonald. She helped get the new space in the hall for the food bank and applied for grants for the renovation.

She led us in prayer on Wednesdays and provided spiritual guidance to our clients. When we were short on volunteers, she stepped up to help us.

Catherine completed her term as interim intentional minister at Stairs on December 31, 2022. We at NDORC wish her the best in her new position at St. James United Church.

Lynda Sitland who keeps our personal care items stocked for us to distribute to our clients

Shirley Hazen who helped launch our impressive communication platform and help with the *infographics* in the annual report

Betty Kemp and Mark Hazen who ran the food bank smoothly during my absence.

I am grateful for the donors, suppliers and of course our dedicated volunteers.

I acknowledge the support of:

- Feed Nova Scotia for support with food supplies and Christmas hampers
- Stairs Memorial United Church for providing building for our operation
- Grace United Church, St. Andrews Anglican Church and Holy Trinity Emmanuel Anglican Church for their support
- Port Wallis United Church for their support
- Organizations and individuals who support us financially, with food donations and provide personal care items for distribution to our clients
- Public Good Society of Dartmouth for providing Kevin Little's services his navigation services to the clients
- Last, but by no means least, our loyal volunteers who freely give their time to help pack food on Tuesdays and distribute food on Wednesdays

Respectfully submitted,

A handwritten signature in blue ink that reads "Sam Schwartz". The signature is written in a cursive, flowing style.

Sam Schwartz, President

# CHRISTMAS HAMPER 2022

This year our foodbank supported 168 households in the North Dartmouth area with Christmas hampers, same number as last year. We made 151 deliveries and had 17 pickups. Most of the deliveries were done on Tuesday December 13<sup>th</sup> with the help of volunteer drivers some of whom did two routes. Each route had 8 to 10 households. This year Feed Nova Scotia provided HALAL protein to clients who requested them.

We also distributed gift cards to households with children, one card per each child. Feed Nova Scotia provided these gift cards.



Canadian Progress Club - Halifax  
volunteers getting tables ready



Volunteers setting up tables



Peter Comeau and Scouts packing  
vegetables



Volunteers adding protein unique to each  
address



Getting gift bags ready



Getting frozen food ready for delivery





Volunteers adding gift bags unique to each address



Volunteers loading for delivery

Our many praises to the team of volunteers! for their professionalism, timely assistance, and exceptional organizational skills. We could not have done this without their help.

Thanks goes to the following volunteer groups:

- volunteers who made phone calls days before our delivery which helped with smooth delivery on Tuesday.
- volunteers who sorted the personal gift items (both donated and purchased) and packed “His”, “Her’s” and “For Two” gift bags for each household.
- Volunteers who came on Monday, December 12th to unload the hampers and store them for packing.
- Volunteers who setup the tables and hamper boxes on Monday.
- Peter Comeau and his scout team who packed the boxes with vegetables on Monday evening.
- Our Tuesday volunteers who packed the boxes with turkey/chicken/gift bags unique to each household.
- Our volunteer drivers who picked up and safely delivered the hampers to the clients.
- Special thanks to members of the Canadian Progress Club - Halifax who help on Monday with packing and Tuesday with deliveries.

I would like to acknowledge our planning team: Betty Kemp, Mark Hazen, Cathy Spencer and Betty MacNeil whose input and guidance helped with the hamper delivery program during this pandemic year.

Respectfully submitted,

A handwritten signature in blue ink that reads "Sam Schwartz". The signature is fluid and cursive, with the first name "Sam" and last name "Schwartz" clearly legible.

Sam Schwartz, President

# OFFICERS AND DIRECTORS

**Officers and Directors Effective March 7, 2023**

## Officers

Sam Schwartz	President
Gordon McKeen	Vice President (acting)
Betty Kemp	Secretary
Lynn Loder	Treasurer

The Society shall appoint not less than 14 directors:

- Six (6) from among those appointed by Stairs Memorial United Church,
- Two (2) from among those appointed by Grace United Church,
- Two (2) from among those appointed by Holy Trinity Emmanuel Anglican Parish,
- Two (2) from among those appointed by St. Andrew's Anglican Parish, and,
- Two (2) from among community members.

## Directors

	Name	Affiliation
1.	Sam Schwartz	Stairs Memorial United Church
2.	Betty Kemp	Stairs Memorial United Church
3.	Gordon McKeen	Stairs Memorial United Church
4.	Brigit Hurst	Stairs Memorial United Church
5.	Helen Carpenter	Stairs Memorial United Church
6.	Mark Hazen	Grace United Church
7.	Lynn Loder	Grace United Church
8.	Betty MacNeil	Grace United Church
9.	Sylvia Anthony	Holy Trinity Emmanuel Anglican Parish
10.	Lynn Orton	Holy Trinity Emmanuel Anglican Parish
11.	Tom Clarke	St. Andrews Anglican Parish
12.	David Kaiser	St. Andrews Anglican Parish
13.	Gerry Irwin	Community
14.	Rob Langan	Community

Respectively submitted,

## Nominating Committee:

Betty Kemp  
Gordon McKeen  
Sam Schwartz

# NDORC MEMBERSHIP LIST AS OF: MAR. 07, 2023

NDORC Membership list as of :

07-Mar-23

Membership of the Society consists of members appointed as follows:

- not less than 25, appointed by the congregation of Stairs Memorial United Church,
- not less than 5 appointed by the congregation of Grace United Church,
- not less than 5 appointed by the congregation of Holy Trinity Emmanuel Anglican Parish,
- not less than 5 appointed by the congregation of St. Andrew's Anglican Parish, and,
- not less than 5 appointed by the Society from the community.

	Name	Affiliation	Phone	Expiry	Position
1	Berkshire, Donna	Stairs Memorial United			Member
2	Brogan, Beth	Stairs Memorial United			Member
3	Burns, Susan	Stairs Memorial United			Member
4	Carpenter, Helen	Stairs Memorial United			Director
5	Carter, Ron	Stairs Memorial United			Member
6	Day, Carl	Stairs Memorial United			Director
7	Day, Leigh	Stairs Memorial United			Member
8	Fraser, Bruce	Stairs Memorial United			Member
9	Fraser, Francie	Stairs Memorial United			Member
10	Gauthier, Cherry	Stairs Memorial United			Member
11	Gilroy, Annette	Stairs Memorial United			Member
12	Godfrey, Jack	Stairs Memorial United			Member
13	Godfrey, Shirley	Stairs Memorial United			Member
14	Hurst, Brigit	Stairs Memorial United			Director
15	Kemp, Betty	Stairs Memorial United			Secretary
16	Kolestar, Susan	Stairs Memorial United			Member
17	MacLean, Grant	Stairs Memorial United			Member
18	Manuel, Cheryl	Stairs Memorial United			Member
19	McKeen, Gordon	Stairs Memorial United			Vice President
20	Schwartz, Samuel	Stairs Memorial United			President
21	Sitland, Lynda	Stairs Memorial United			Member
22	Spicer, Carol	Stairs Memorial United			Member
23	Stirling, Carolyn	Stairs Memorial United			Member
24	Thornton, Joanne	Stairs Memorial United			Member
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30	Baker-Hayward, Wanda	Grace United			Member
31	Fram, Rev. Stephen	Grace United			Member
32	Hazen, Mark	Grace United			Director
34	Loder, Lynn	Grace United			Treasurer
35	MacNeil, Betty	Grace United			Director
36	Spenser, Cathy	Grace United			Member
37					
38	Anthony, Robert	Holy Trinity Emanuel Anglican			Member
39	Anthony, Sylvia	Holy Trinity Emanuel Anglican			Director



	Name	Affiliation	Phone	Expiry	Position
40	Lynn Orton	Holy Trinity Emanuel Anglican			Director
41	Marian Lucas-Jeffries	Holy Trinity Emanuel Anglican			
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43	Clarke, Tom	St. Andrew's Anglican			Director
44	Kaiser, David	St. Andrew's Anglican			Director
45	Mason, Dawn	St. Andrew's Anglican			Member
46	Oickle, Bernice	St. Andrew's Anglican			Member
49	Black, Rev. Charles	Community			Member
50	Briers, David	Community			Member
51	Charlton, June	Community			Member
52	Crosby, Bert	Community			Member
53	Irwin, Gerry	Community			Director
54	Langan, Robert	Community			Director
55	Little, Rev. Kevin	Community			Member
56	Lowe, Brian	Community			Member
57	MacKenzie, Ralph	Community			Member
58	Mawhinney, Mike	Community			Member
59	McLean, Bruce	Community			Member
60	O'Hara, Glen	Community			Member
61	Richmond, Robert	Community			Member
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